

## **PRINZ 2013 Conference terms and conditions**

### **Payment**

Payment must be received by PRINZ by Thursday 23 May. If any registrant has not paid by the due date, admittance to conference may be refused.

Only fully paid, current members of PRINZ are entitled to the 'member' rate.

### **Transfer of registration**

You can notify PRINZ that another person will attend in your place however PRINZ cannot guarantee the delegate details will be changed. The delegate price will be adjusted based on membership status.

### **Advance Earlybird criteria**

All advance earlybird registrants must be registered as attending and be paid by the closing date of 28 February 2013. Failure to do so will cause the Advance earlybird offer to lapse and the registrant will be required to pay Earlybird price.

#### **Earlybird criteria**

All Earlybird registrants must be registered as attending and be paid by the closing date of x April 2013. Failure to do so will cause the Earlybird offer to lapse and the registrant will be required to pay the full delegate price.

### **Refunds**

If you cancel your registration on or before 24 May, a service charge of \$300 (GST incl) will apply and you will be invoiced this amount, or it will be deducted from any refund you are owed.

For cancellations on or after 24 May, PRINZ will retain your total fee without any refund or credit.

### **Awards event**

The Awards event is included as a free ticket to delegates registering for the full conference. Tickets are available for separate purchase by non-conference delegates, students, friends and partners of awards event attendees at a fixed price. If you are a full conference delegate and unable to attend the awards event for any reason your ticket is not transferable to anyone else, nor is it refundable.

### **Student price**

The student member price is applicable only to full-time students.

### **Changes to programme**

PRINZ aims to provide all speakers and events as advertised, however is not responsible for any unadvertised, unavoidable changes to the programme that may need to take place.

### **Changes to venue**

While PRINZ endeavours to ensure the conference takes place at the advertised venue it reserves the right to change the venue and will provide delegates with notice by email no less than five business days prior. PRINZ accepts no liability for costs incurred by delegates in attending conference.

**Changes to date**

While PRINZ endeavours to ensure the conference takes place on the advertised date this may be changed under exceptional circumstances. PRINZ accepts no liability for costs incurred by delegates in attending conference.

**Cancellation of event**

While PRINZ endeavours to ensure the conference takes place as advertised, if it is cancelled for any reason all monies paid will be refunded minus a service fee of \$300 (incl GST). PRINZ accepts no liability for costs incurred by delegates in attending conference.